

**City of Milpitas
Approved Minutes
Telecommunications Commission
February 23, 2009**

I. Call to Order & Roll Call:

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present: A. Alcorn, I. Munir, , R. Shaw, W. Lam, D. Gupta, S. Bansal, K. Bohan

I.S. Staff: B. Marion, E. Pasion City Council: A. Gomez

Members Absent:,

N. Gupta, H. Tran, S. Ahjua

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of the Allegiance.

III. Announcements:

Staff announced that the annual commissioners recognition brunch is scheduled for Saturday, April 4, 2009, Dave and Busters restaurant at the Great Mall, Milpitas. Staff also reported that the annual Form 700 filings are being requested from the City Clerk's.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S D. Gupta / S. Bansal Ayes: 7

V. Approval of the Minutes:

Motion to approve the minutes as submitted.

M/S S. Bansal / D. Gupta Ayes: 7

VI. Citizen's Forum:

No comments made for the record.

VII. New and Continued Business:

1. MCTV Corporation Group.

Commissioner Gupta reported that the City Attorney's office is reviewing the operational agreement with MCTV26 and the city. Obligations of MCTV include the operation of the MCTV 26 studio, cable channel and observe the agreements established in franchise agreement with the City. Insurance coverage is a requirement to indemnify the city and the MCTV organization. Evidence of insurance is needed 30 days after the agreement has been approved by the City. There is a 90 day termination

notice agreement with the MCTV board and the city that can be implemented at anytime.

The MCTV nonprofit would provide at total of 15 hours of cable access programming on MCTV 26 each day. City staff would be providing 20 hours a week to assist and support operations and cable programming of MCTV 26, provide training once a month and create and maintain a monthly programming schedule. Commissioner D. Gupta added that the MCTV26 programming can be viewed through the MCTV website through it web video stream. MCTV 26 can also provide and donate equipment for use for the MCTV 26 studio. The City will provide and maintain the facilities that MCTV 26 is currently located for no cost. The city will be responsible for repair and maintenance of the facilities. The city will also have the ability to use the MCTV26 broadcast programming and studio use, on a non interference basis and in the event of an emergency as part of the City's emergency services.

The MCTV nonprofit would be given a budget from the Comcast cable franchise funds to support capital equipment outlay and support necessary equipment replacement. In the event that MCTV26 decided to begin charging for studio usage it must first be approved by the city council before any fees are charged.

Staff reported that Comcast has currently made a total of \$43,000 in cable franchise payments. It is estimating that at the end of the agreement there should be at total balance of \$143,396.00 paid out by Comcast. MCTV26 will also have the ability of do its own fund raising through grants and its own fund raising activities.

Chair Alcorn what is the spending limit for the MCTV26 funds. Staff reported that \$250 can be used without prior approval from the MCTV board. Commissioner D. Gupta reiterated that the agreement is being reviewed by the City Attorney's office. He also reported that the MCTV 26 board was conducting its own training for the following evening.

Motion to note, receipt and file.

M/S

S. Bansal / I. Munir

Ayes: 7

2. January –'09 Information Services Report

Staff reported on the monthly highlights for January 2009.

Information Services staff has been working on replacement of audio and visual control equipment for the city council chambers. Staff has been working with BBI Engineering in the replacement and installation of the equipment. The equipment has been in use since first being installed in September 2002.

Staff reported on of the network upgrade that was approved at the last city council meeting. Staff will be planning for an early weekend morning for a full network transition in order to

accommodate the city's dispatch center. Staff also assisted with the new Milpitas library integration and security system and signage equipment throughout the new library culminating in the January 10th grand opening event.

Staff has been working with Google evaluating the City's wireless network and preparing for the Silicone Valley Wireless network project. Staff is evaluating utilizing existing fiber optic cable to connect to Google's Mountain View campus.

Staff presented to the commission a preview of the new city web site and its new look and layout features. The new request for new agenda and minutes function was demonstrated as well as host of other online features being offered online. The official launch of the new website is set for March 3rd. The commission asked if the city logo had changed. Staff reported that the traditional city logo was being used with the new marketing logo.

The commission asked for

Motion to note, receipt and file.

M/S

S. Bansal / D. Gupta

Ayes: 7

3. Roundtable Discussion

Commissioner Shaw reported to the commission and staff that Comcast is notifying its customers of changes to its cable services. Comcast is notifying subscribers that they will be required to use digital converter box in order to received cable channels above channel 35. Staff noted that is was not aware of new Comcast requirements and would be following up with the Comcast representative to gather additional details and report back at a future meeting.

VIII. Adjournment of Meeting:

Meeting adjourned to March 16, 2009 commission meeting.